

## SAWMILL PARK & CAMPGROUND RULES

The Washburn County Forestry, Parks, and Recreation Department welcomes you to enjoy our parks facilities. Our goal is to make your stay here pleasant and memorable. To this end, county ordinances and park rules/policies have been established to promote health, safety, and the general welfare of the visitor and to protect and safeguard county recreation facilities and resources.

### **CAMPSITE RESERVATION/REGISTRATION POLICIES:** *New policies effective October 8, 2021*

1. **All campsites at Sawmill Park are open for reservations.**
2. Campsites must be reserved and paid for prior to occupying the site. Campers may not set up anything prior to booking the site on the County's reservation system as listed below:
3. Advance reservations may be made 11 months in advance. Starting the first day that a site is eligible for reservation, up to 14 consecutive days may be booked.
4. Same day reservations are allowed. Campers wishing to use sites that are open on the day of arrival are expected/encouraged to book the site prior to leaving home. Booking may also be done using a smart phone on site. Campsite availability on the reservation system will be "live" meaning that sites listed as open on the website are available to reserve.
5. Campers may contact the Washburn County Forestry office for assistance with reservations (715) 635-4490. Please note that this office is not on-site and business hours are Monday through Friday, 8:00 a.m. to 4:30 p.m.
6. Minimum reservation/registration is 1 night.
7. An \$8.00 per reservation per site fee is assessed, which is not refundable.
8. There is not a limit on number of reservations to be made by any one individual. The maximum length of stay on an individual site must be observed.
9. Only two reservations per on-line transaction are allowed.
10. Camping and reservation fees are charged to the credit card immediately upon making the reservation.

[www.washburncountyparks.us](http://www.washburncountyparks.us)

### **CANCELLATIONS, RESERVATION CHANGES AND REFUNDS**

1. The reservation system allows users the ability to cancel or add days, move sites and other edits.
2. All cancellations will result in the issuance of a promotional code for the value of campsite fees. Promotional codes are good for use at either Sawmill or Totogatic Park only and expire at the end of the following calendar year.
3. Cancellations and issuance of a promotional code may be made by the user until 3:00 p.m. the day before arrival.
4. The \$8 reservation fee is intended to cover system costs and will not be refunded in the event of cancellation.

### **GENERAL USAGE RULES**

1. A camping party is any family, individual group, or organized juvenile group occupying a campsite:

- a. **Family** – means a parent or parents with their unmarried dependent children (under the age of 18 or still attending High School).
  - b. **Individual Group** – means a camping party of not more than four persons occupying not more than one camping unit.
  - c. **Organized Juvenile Group** – means a group made up of juvenile members of an established organization and under the leadership of at least one competent, mature adult for each ten juveniles in the group
2. The camping leader who reserves a campsite must be at least 18 years of age.
  3. Unless accompanied by a parent or legal guardian, all juvenile persons occupying a campsite shall have in their possession a statement of consent signed by a parent or legal guardian.
  4. Only one camping unit (tent, trailer, etc.) shall occupy a single campsite unless approved by the park attendant.
  5. Each camping unit must pay the established site fee, whether or not multiple units occupy the same campsite.
  6. Exceptions to 4 & 5 above may be approved by the park attendant for those camping parties that meet the definition of “Family” or “Organized Juvenile Group”.
  7. Maximum length of stay on any one campsite is fourteen (14) nights in succession, after which the camping unit *and* camping party must either move to a different campsite or vacate the park. A camping party may not return to the same campsite within 7 days.
  8. Campsite check-in and check-out time is 3:00 p.m.
  9. Campsites may, or may not be posted with the next incoming reservation. It is the camper’s responsibility to determine if the site is available by using the online reservation system calendar.

#### **CAMPSITE USE POLICIES:**

1. No camping unit shall be set up beyond the limits of the campsite.
2. Limit of two motor vehicles per campsite; Vehicles shall not be parked beyond the limits of the campsite.
3. No picnicking in areas designated as campgrounds.
4. All campers must set up a camping unit. Sleeping in cars or on the ground in the open is not permitted.
5. Firewood gathering is limited to dead and downed wood only. No limbs, branches, or bark may be taken from standing trees. Firewood originating more than 50 miles from the campground is not allowed. Firewood that is dried, debarked, smoothed, solid wood and processed lumber is exempt.
6. Fires must be in designated fire rings or grills. Campfires may not be left unattended.
7. Upon your departure, all litter must be removed and deposited in the appropriate receptacles. Garbage in fire rings is not acceptable.
8. Non-registered campers must leave the park by 9:00 p.m. Quiet hours are from 10:00 p.m. to 6:00 a.m.
9. Quiet hours are from 10:00 p.m. to 6:00 a.m. Generator use is not allowed between the hours of 9:00 p.m. and 7:00 a.m. Generators should be used sparingly, with strong regard to the quiet nature of this park.

#### **GENERAL PARK USE POLICIES:**

1. It is unlawful to discharge or keep an uncased or loaded firearm or weapon within the park.

2. Fireworks of any kind are strictly prohibited.
3. The County is not responsible for swimming supervision; Swim at your own risk. The beach area closes at 9:30 p.m. No swimming or diving off or around docks and piers. Pets, glass containers, shampoo, and soap are prohibited in the beach area.
4. Pets must be on leash at all times. Pets are not allowed in the beach area, children's playground, bathrooms, and other public buildings. Pet feces must be picked up and disposed of properly.
5. ATV's, dirt bikes, golf carts, or other similar motorized devices are not allowed to operate in the park.
6. Vending/selling of any sort is not permitted unless authorized under permit by Washburn County.
7. Use of park facilities by businesses, clubs, religious groups or other organizations is limited to internal functions. Events intending to engage or involve other park users are not permitted.
8. Lewd, vulgar, boisterous, unnecessarily loud behavior, disorderly conduct, littering, destructive acts, and tampering with park property are strictly prohibited.
9. Violation of any state law, county ordinance, or any rules or policies of the Washburn County Forestry, Parks, and Recreation Committee by any park visitor or any member of a camping party is cause for revocation of the camping permit and/or ejection from the park.
10. The County may remove, relocate, and/or confiscate any personal property which has been found in violation of the Washburn County Code and/or otherwise appears abandoned as determined by the County.
11. The County may dispose of any personal property which has been removed, noticed for removal, relocated, and/or confiscated in violation of Washburn County Code, abandoned or otherwise remained unclaimed for a period of 30 calendar days after said removal, notification, relocation, confiscation, and/or taking possession of such property.

No refunds shall be given on camping permits, except as provided through the on-line reservation system protocol.

*As adopted by the Washburn County Forestry, Parks and Recreation Committee on January 23, 2019, and revised on January 20, 2021, under authority granted by Chapter 50 of the Washburn County Code of Ordinances.*